SamPOS Supplier Interface

For SamPOS Express

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Browse Stock								
Search by Desc, OrderCode or Ba	SHOW ALL ITE	MS	Right Click item to	send it to SamPO	s IN S	SAMPOS	SAME \$ AS	SAMPOS
ilight mouse click-> send Subgroup to SamPOS BAKERY PRODU CIGARETTES CIGARETTES - CARTONS (214) CIGARETTES - SINGLE PACKETS (216) CIGARETTES - SINGLE PACKETS (216) CONF(SNACKS CONF/SNACKS CARDON CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNACKS CONF/SNAC	9327329009 9310704501 9310704902 93107049 93107049 93107049	359 493925	High Clock left to Description (T)ESCORT ULT MILD (T)FORTUNE ULTRA N ALPINE FINE FLAV 4M Supplier Interface	4 MILD X6	² ck 5ize 25 S 35 S 25 S	Ctn Qty 1 1	Carton Cost \$73.16 \$70.65	RRP 5 584.40 \$81.60 \$90.00
GARDEN GARDEN GROCERIES MEAT PRODUCE SERFOOD SERFOOD SSRVICE DELI SSFVICE DELI SSFVICE DELI SSFVICE DELI	93107049 93107049 93107049 93107970 93107970 93107970 93107970 93107970 93107970	BROW: PRIC	T UPDATE FILE SE STOCK LIST E CHANGES DMOTIONS	STATUS Stock Items: Price Change Promotions:	26 es: 0 0	ount 6971	REFRESH ST In SamPO. 340 0 0	
	93107970	CLEA	PECIALS DEALS R OLD DATA IATA AND STOCK	Specials: Deals: SamPOS: Last File Prod	0 0 cessed:	FOUNE		30/07/2007

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1.0 INTRODUCTION

Each week, major grocery suppliers release informational updates that encompass the following

- Various changes to stock items including RRP and wholesale cost
- Details on upcoming promotions
- Details on upcoming specials
- Details on upcoming deals

SamPOS Supplier Interface allows you to do the following with this information in the quickest and easiest possible manner.

Browse, find and examine host products . Add new items to SamPOS . Align selected item costs and/or RRP pricing to SamPOS . Queue new specials into SamPOS specials. Queue new Promotions into SamPOS specials. Browse though past price changes, Specials and Promotions as required.

SamPOS Supplier Interface is designed for the following operating systems

Windows 2000 (All Versions) Windows XP (All Versions) Windows Vista SP1 (all Versions)

GETTING STARTED.

As a "once-off' event your very first data file will be an INITIAL file. This is supplied by your wholesaler and is usually named similar to **Initial0805.GMC** (**Initial**<*day*>*month*>.GMC). This initial file holds the entire up to date stock and other information in one single file.

Here's how to get started.

1) Start the program, you will see the following.

🚑 SamPOS Supplier Interface					×
File Help					
IMPORT UPDATE FILE	STATUS				
			REFRESH STATS	5	
\\		Count	In SamPOS	Effective	
BROWSE STOCK LIST	Stock Items:	0	0		
PRICE CHANGES	Price Changes:	0	0		
PROMOTIONS	Promotions:	0	0		
SPECIALS	Specials:	0	0		
DEALS	Deals:	0	0		
CLEAR OLD DATA	SamPOS:	FOL	JND - OK		
DELETE DATA AND STOCK	Last File Process	ed:			

2) Click on

IMPORT UPDATE FILE button

3) Locate and open your supplied INITIAL file

🚛 Open						x
Look <u>i</u> n:	Mydox		•	G 🤌 📂	-	
Ca	Name	Date modified	Туре	Size	Tags	•
A Research Disease	퉬 Visual Stu	dio 2005				
Recent Places	🌗 Visual Stu	dio Projects				
	WebSites					
Desktop	鷆 Work					
Desktop		Conflict - DEMO				
	initial1805					
code	📸 My Sharin	-				
couc	update090	-				
	update100	-				
Computer	update160	-				
	update230	-				Ξ
	update270	2				
Network	🧾 update300	//.gmc				
	File <u>n</u> ame:	initial 1805.gmc		-	Ор	en
	Files of type:	Gmc files (*.gmc)		•	Car	ncel

4) It will take a few minutes to process the file into the Supplier Interface's database. Once finished it will appear like this.

E SamPOS Supplier Interface	an gra			×
File Help				
IMPORT UPDATE FILE	STATUS			
PROCESS UPDATE			REFRESH STATS	5
		Count	In SamPOS	Effective
BROWSE STOCK LIST	Stock Items:	27115	17	18/05/2007
PRICE CHANGES	Price Changes:	0	0	
PROMOTIONS	Promotions:	0	0	
SPECIALS	Specials:	0	0	
DEALS	Deals:	0	0	
CLEAR OLD DATA	SamPOS:	FOU	IND - OK	
DELETE DATA AND STOCK	Last File Process	sed: initi	al 1805.gmc	

5) Click on

PROCESS UPDATE

____, and the following will appear.

		Process Changes	
		Processing Price Changes Processing Specials Processing Promotions Start Skip This Update	Pending Pending Pending Close
6)	Click on the		then Close . You're all done

7) If you wish to align the DEPARTMENTS in the Host File to the GROUPS in SamPOS then now is the time to do the following.

SamPOS Supplier Interface					×
File Help					
IMPORT UPDATE FILE	STATUS				
			REFRESH STATS	;	
		Count	In SamPOS	Effective	
BROWSE STOCK LIST	Stock Items:	0	0		
PRICE CHANGES	Price Changes:	0	0		
PROMOTIONS	Promotions:	0	0		
SPECIALS	Specials:	0	0		
DEALS	Deals:	0	0		
CLEAR OLD DATA	Last File Process	ed:			
DELETE DATA AND STOCK	SamPOS:	FOI	JND - OK	Align Group	s: 📃

Notice the Align Groups: Tick box at the bottom right of the main screen.

Tick this to have this feature turned on. It will stay on unless you 'untick' it at some later date.

When first ticked it will create the required Groups in SamPOS immediately, If groups already exist in SamPOS they will be overwritten.

When "Align Groups" is ticked, hence forth, in any screen the target group will always be automatically selected for you when sending items to SamPOS.

2.0 My weekly Procedures

Each week Host File updates are issued by major wholesalers to retailers. The format supported by this package is **fixed length GMC files**. They are usually named like the following

Update0907.gmc Update1607.gmc Update2307.gmc

And so on. Inside the files look like the following.

1000289 9310012774297W200519030478ATRILL CANARY SEED MIX 500GM TRILL CANARY00100015551000278N1N	N	G010000031C
I105507 9300667005174W000508730481BCONT RM CHOW MEIN MNCE 30GM CONT C/MEIN001500150019571000171N1N	N	Z000000043C
1000297 9310012772293W200519030478ATRILL BUDGIE SEED MIX 500GM TRILL BUDGIE001000100015551000278N1N	N	G010000031C
1000326 9310012773290W200519030478ATRILL BUDGIE SEED MIX 1KG TRILL BUDGIE000600060017481000429N1N	N	G010000035C
I000369 9310022079900W200518430478A(T)PED CHKN/MARROWBONE BO 700GM PED CHKN/MAR002000200020061000142N1N	N	G010000040C
1000393 9322930000198W000519030975AN/BET SMALL PARROT MIX 5KG SMALL PARROT000100010006791000989N1N	N	G010000013C
1000406 9322930000075W000519030975AN/BEST CANARY MIX 5KG CANARY MIX 000100010006791000989N1N	N	G010000013C
1000414 9322930000037W000519030975AN/BEST BUDGIE MIX 5KG BUDGIE MIX 000100010006791000989N1N	N	G010000013C

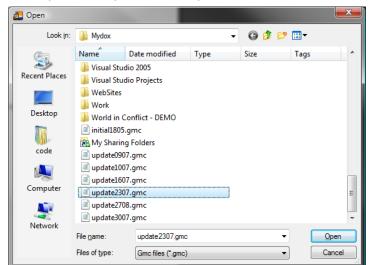
These **GMC** files need to be "imported" into the Supplier Interface each week as the Supplier Interface becomes your reference point for supplier stock information.

Weekly Procedures consist of accomplishing following once a week...

- Importing weekly data file
- Queuing new Specials to SamPOS
- Queuing new Promotions to SamPOS
- Applying any cost/RRP changes to SamPOS data file

The quick and easy method is as follows.

- 1) At the Main screen, click on the MPORT UPDATE FILE button.
- 2) Select your weekly **GMC** file to process. And click



SamPOS Supplier Interface				
File Help				
IMPORT UPDATE FILE	STATUS			
PROCESS UPDATE			REFRESH STATS	3
		Count	In SamPOS	Effective
BROWSE STOCK LIST	Stock Items:	27044	17	13/07/2007
PRICE CHANGES	Price Changes:	342	0	20/07/2007
PROMOTIONS	Promotions:	0	0	
SPECIALS	Specials:	97	0	30/07/2007
DEALS	Deals:	0	0	
CLEAR OLD DATA	SamPOS:	FOU	ND - OK	
DELETE DATA AND STOCK	Last File Process	sed: upd	ate1607.gmc	

That will result in your main screen looking like this

Note: 342 items have had changes (0 in SamPOS), 0 promotions this week and 97 upcoming specials have been introduced. (Just FYI, none applicable to any in SamPOS this week though)

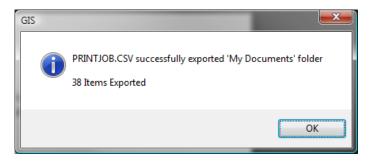
The weeks new changes need to be "processed" before any new update files can be imported.

3)	To proceed, click o	PROCESS UPDATE	E
		Process Changes Processing Price Changes Processing Specials Processing Promotions START Skip This Update	Pending Pending Pending Close
4)	Click on	to apply changes to	sister items in SamPOS.

Note: the following actually occurs to stock items that are applicable in SamPOS

Cost and Price changes are applied to items in SamPOS Specials are added to the Specials queue in SamPOS Promotions are added to the Specials queue in SamPOS Though detailed later on in this manual, you may flag particular items to never go on Special and to never have their RRP reduced. These are called NO-SPECIAL and NO-PRICE-DECREASE flags (page 12).

5) If there are any changes applicable to SamPOS, the following will appear.



PRINTJOB.SCV is a text file containing all pertinent changes suitable for printing off new labels. The contents of it look like this.

```
OrderCode, Description, Barcode, Price, RecordDate, Type
210542,ANGAS PARK APRIC FANCY,9310121011238,$4.25,30/07/2007,User Spec
236988,SAN WEETBIX KIDS,9300652013337,$3.15,30/07/2007,User Spec
245673,GOULBURN WHL PEELED TOM,9310093000650,$0.89,30/07/2007,User Spec
256305,ORANGE POWER M/P CLNR,9317241008384,$3.65,30/07/2007,User Spec
285333,SANITARIUM HONEY WEETS,9300652046250,$4.35,30/07/2007,User Spec
338829,SAN CORN FLAKES,9300652030259,$2.19,30/07/2007,User Spec
```

PRINTJOB.CSV may then be imported into your Avery Label Wizard equipped MS Word for and shelf talker printing

Label and shelf	talker	printing.
-----------------	--------	-----------

6)	Click on	Close	to
	return to	the Main So	creen.

Process Changes	
Processing Price Changes	ALL DONE
Processing Specials	ALL DONE
Processing Promotions	ALL DONE
	Close

🟭 SamPOS Supplier Interface				X
File Help				
IMPORT UPDATE FILE	STATUS		REFRESH STATS	5
		Count	In SamPOS	Effective
BROWSE STOCK LIST	Stock Items:	27044	17	13/07/2007
PRICE CHANGES	Price Changes:	0	0	20/07/2007
PROMOTIONS	Promotions:	0	0	
SPECIALS	Specials:	0	0	30/07/2007
DEALS	Deals:	0	0	
CLEAR OLD DATA	SamPOS:	FOU	IND - OK	
DELETE DATA AND STOCK	Last File Process	ed: upd	ate1607.gmc	

Now your main screen will now look like this.

Apart from printing off the labels in your label package, there is nothing more to be done.

We recommend the very easy to use and FREE Avery label wizard for MS Word available from the Avery Web Site <u>http://www.avery.com</u>



3.0 Adding Stock to SamPOS

At the Main Menu click on

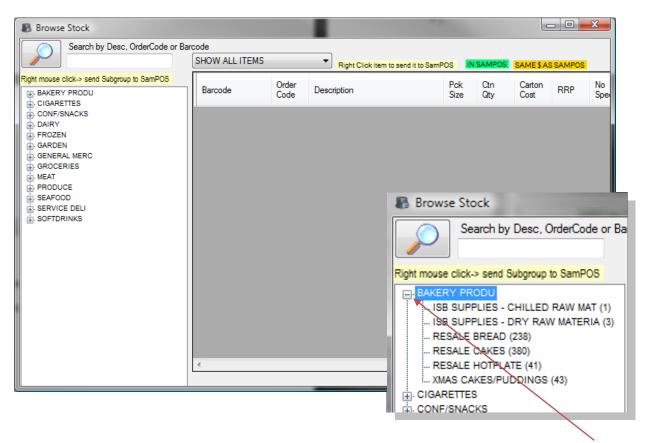
BROWSE STOCK LIST

This will open up the Stock List Screen; this is the best place to..

-Browse and find Items to check their details and status.

-Add an item to SamPOS.

-Add an entire subgroup of items to SamPOS.



Clicking on any of the items with a (+) on it, will display the **Sub-Department** within any listed **Dept**.

Browse Stock												X
Search by Desc, OrderCode or Ba												
	SHOW ALL ITEMS		Right Click item to send it to SamP	os IN	SAMPOS	SAME \$ AS	SAMPOS					
Right mouse click-> send Subgroup to SamPOS	Barcode OK	Order Code	Description	Pck Size	Ctn Qty	Carton Cost	RRP	No Special	No Price Decrease	GST Code	MinOrde Qty	Freig Fee
ISB SUPPLIES - DRY RAW MATERIA (3)	9311030000900	746523	BIG SISTER CRUMPETS	6PK	1	\$1.10	\$1.79			Z	1	\$C
RESALE BREAD (238) RESALE CAKES (380)	9310023133953	933150	C/B M/SOFT FRT N SPICE	650GM	1	\$3.05	\$4.19			Z	1	\$C =
RESALE HOTPLATE (41) XMAS CAKES/PUDDINGS (43)	9310023135988	933185	C/B M/SOFT RAISIN TOAST	600GM	1	\$2.71	\$3.95			Z	1	\$C
CIGARETTES	9323975102731	741925	C/NB APP/CINN MUFFIN	6PK	1	\$2.72	\$3.85			Z	1	\$C
CONF/SNACKS DAIRY	9323975101864	933169	C/NB CRUMPETS SPLITS	6PK	1	\$1.52	\$2.19			Z	1	\$0
FROZEN	9323975101390	728069	C/NB ENGLISH MUFFINS	4PK	1	\$1.65	\$2.19			Z	1	\$C
GARDEN	9323975010319	933257	C/NB FRUIT BUNS	6PK	1	\$2.70	\$3.80			Z	1	\$C
GROCERIES	9310043003434	786090	C/NB GOLDEN CRUMP BREAKS	6PK	1	\$1.52	\$2.19			Z	1	\$C
+ PRODUCE	9310043003014	786023	C/NB GOLDEN CRUMPETS	6PK	1	\$1.34	\$1.99			Z	1	\$0
SEAFOOD	9310043003519	718995	C/NB GOLDEN PANCAKES	6PK	1	\$2.85	\$3.85			G	1	\$0
SOFTDRINKS	9310043007296	730089	C/NB GOLDEN TOAST CRUMPET	700GM	1	\$2.64	\$3.49			Z	1	\$0
	9310043003076	786082	C/NB GOLDEN W/MEAL CRUMPE	6PK	1	\$1.34	\$1.99			Z	1	\$0
	9323975102724	741933	C/NB GRAIN MUFFIN	6PK	1	\$2.72	\$3.85			Z	1	\$C
	9323975102434	510772	C/NB MAXI FRIUT LOAF	700GM	1	\$2.83	\$3.85			Z	1	\$C
	9327546001065	724201	ESSENE SULTANA BREAD	1KG	1	\$5.25	\$7.09			Z	1	\$C _
	•			1	1	1						Þ
	RESALE HOTPLATE	(41)					Current ta	rget for ite	ms GROU	P 1		

Clicking on any **Sub-Department** will display all the items within that **Sub-Department**.

NOTE:

Items in green are already in SamPOS. Cost and RRP squares that are gold mean the figures match in SamPOS

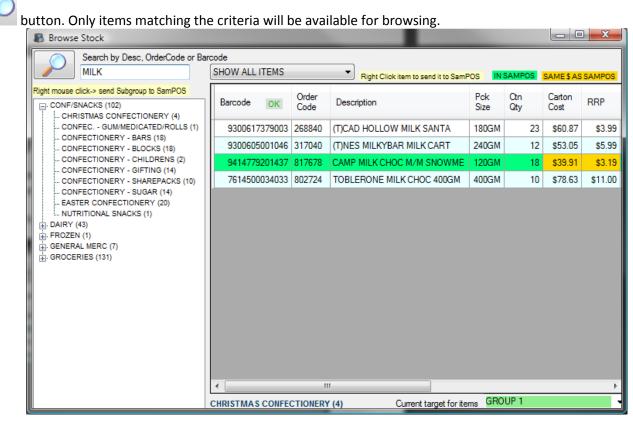
TO ADD AN ITEM, single right click on any item in the list and it is immediately added.

TO ADD AN ENTIRE SUB-DEPARTMENT, Select a target Group from the drop down on the bottom right of the screen then right click on the open group (shown here) and select (**Add to SamPOS**)

BAKERY PRODU		Barcode	OK	Code	SAMPOS	SAME \$ AS	SAMPOS					
ISB SUPPLIES - CHI ISB SUPPLIES - DRY	RAW MATERIA (3)	93110	30000900	7465	Ctn Qty	Carton Cost	RRP	No Special	No Price Decrease	GST Code	MinOrder Qty	Freig Fee
RESALE BREAD (238 RESALE CAKES (380	·	93100	23133953	9331¥	1	\$1.10	\$1.79			z	1	\$(
RESALE HOTPLATE	(41)	93100	23135988	9331¥	1	\$3.05	\$4.19			Z	1	SC ≘
XMAS CAKES/PUDE	Add to SamPOS		5102731	7419	1	\$2.71	\$3.95			Z	1	\$C
CONF/SNACKS	Align Costs in SamP	205		<	1	\$2.72	\$3.85			Z	1	\$0
	Align Prices in Sam	2005	5101864	9331 _C	1	\$1.52	\$2.19			Z	1	\$0
FROZEN	Alight Prices in Salin	-03	5101390	7280K	1	\$1.65	\$2.19			Z	1	\$C
GARDEN		93239	75010319	9332 ⁴	1	\$2.70	\$3.80			Z	1	\$0
GENERAL MERC		02100	43003434	7000	1	\$1.52	\$2.19			Z	1	\$C
. MEAT		931004	43003434	7860(_K	1	\$1.34	\$1.99			Z	1	\$C
	1	OLDEN PANC	AKES	6PK	1	\$2.85	\$3.85			G	1	\$C
		OLDEN TOAS	LDEN TOAST CRUMPET		1	\$2.64	\$3.49			Z	1	\$ (
		IOLDEN W/ME	AL CRUMPE	6PK	1	\$1.34	\$1.99			Ζ	1	\$0
		RAIN MUFFIN		6PK	1	\$2.72	\$3.85			Z	1	\$0
		IAXI FRIUT LO	AF	700GM	1	\$2.83	\$3.85			Ζ	1	\$(
		E SULTANA BI	READ	1KG	1	\$5.25	\$7.09			Ζ	1	\$C _
			111	1	1	1		_	· ·		1 1	P.
							Current ta	rget for iter	ms GROUP	⁹ 1	7	
							-		GROUF	° 1	1	
											Note	

4.0 Browsing through the Stock File

The default for the Brows Stock screen is to display all items. You may search for particular items by partial order code, partial barcode or partial description. To do so, type in your search and click the



Hint: Double-Clicking on any item at any time will show all items details both in SamPOS and the

Right mouse click-> send Subgroup to SamPOS	Barcode	e OK	Order Code	Descript	tion		Pck Size	Ctn Qty	Carton Cost	RRP
CHRISTMAS CONFECTIONERY (4) CONFEC GUM/MEDICATED/ROLLS (1)	93000	617379003	268840	(T)CAD H	HOLLOW M	ILK SANTA	180GM	23	\$60.87	\$3.99
CONFECTIONERY - BARS (18) CONFECTIONERY - BLOCKS (18)	93006	605001046	317040	(T)NES I	MILKYBAR I	MILK CART	240GM	12	\$53.05	\$5.99
CONFECTIONERY - CHILDRENS (2)	94147	779201437	817678	CAMP M	ILK CHOC M	//M SNOWME	120GM	18	\$39.91	\$3.19
CONFECTIONERY - GIFTING (14) CONFECTIONERY - SHAREPACKS (10)		Ø	-			THE REAL PROPERTY.	-	-	ar-b-mir-	-
CONFECTIONERY - SUGAR (14) EASTER CONFECTIONERY (20)		<u> </u>	_						_	
NUTRITIONAL SNACKS (1)		SamPO)S							CLOSE
DAIRY (43) FROZEN (1)							11-2	6		
GENERAL MERC (7)		PLU 81767		escription		M SNOWME	Unit			upplier Co 17678
. GROCERIES (131)		ECR D			Group	1 JIIO MILE	Family		92.21	Gst
			6 CHC1200		GROUP 1		ALL			Yes
					-				_	
		Sales	Area Station		Price \$3.19	Margin %			Barcod	es 79201437
	4									
		Supplie	r File							
	CHRIST								Barcode	
	CHRIST	Order		Description					0/1/77	79201437
	CHRIST	81767	78 C			M SNOWME 12			341477	3201437
	CHRIST	81767 Depar	78 C tment	CAMP MIL	K CHOC M/	Sub-Departm	ent			-
	CHRIST	81767 Depar CONF	78 C tment F/SNACKS	CAMP MIL		Sub-Departm	ent S CONFE			•
	CHRIST	81767 Depar CONF Suppli	78 C rtment F/SNACKS ier	CAMP MIL	K CHOC M/	Sub-Departm CHRISTMA: Ctn	ent S CONFEC Qty C	tn Cost	Cost	•
	CHRIST	81767 Depar CONF Suppli	78 C tment F/SNACKS	CAMP MIL S ADING LIN	K CHOC M/	Sub-Departm CHRISTMA: Ctn	ent S CONFEC Qty C 18		Cost \$2.2	•

Supplier stock file

In addition to the search you can further filter items in four criteria as per the drop down list at the top of the form.

Browse Stock	
Search by Desc, OrderCode or Ba	
Right mouse click-> send Subgroup to SamPOS	SHOW ALL ITEMS
CONF/SNACKS (102)	SHOW SAMPOS ITEMS ONLY SHOW PRICE DISCREPANCIES SHOW COST DISCREPANCIES

SHOW ALL ITEMS:	Pretty obvious
SHOW SAMPOS ITEMS ONLY:	Show only items in both supplier file and SamPOS
SHOW PRICE DISCREPANCIES:	Show SamPOS items with pricing differing to Supplier file RRP
SHOW COST DISCREPANCIES:	Show SamPOS items with cost differing to Supplier file item cost

Hint: You may quickly align Costs or Prices from here to SamPOS for an entire Sub-Department by right clicking on the open sub-department and selecting the desired option.

Sea MIL	rch by Desc, OrderCode or Baro K		le IOW ALL ITEMS		_
CONF/SNAC			Barcode OK	Order Code	De
CHRISTM CONFEC.			9300617379003	268840	(Т)
CONFECT	Align Costs in SamPOS		9300605001046	317040	(Т)
CONFECT			9414779201437	817678	CA
	IONERY - SHAREPACKS (10)	Γ	7614500034033	802724	то

NO SPECIAL and NO PRICE DECREASE...

Each item has these two options.

Barco	ode	ОК	Order Code	Description	Pck Size	Ctn Qty	Carton Cost	RRP	No Special	No Price Decrease	GST Code	MinOrder Qty	Freight Fee	Freight Flag	InSampo	Sampos Price	Sa Cti Co
931	10036	018001	691171	(T)PAULS CRM DOLL BRNDY	2PK	12	\$28.38	\$3.50			Z	12	\$1.31	С	1	\$3.50	\$28
931	10077	219672	689071	*B/GOLD CREAM	600ML	12	\$16.44	\$2.12			Z	12	\$0.76	С	1	\$2.12	\$16
931	10077	203763	689063	*B/GOLD CREAM	300ML	12	\$9.12	\$1.16			Z	12	\$0.42	С	1	\$1.16	\$9.
931	11572	200073	932158	BETTA CREAM PAST CTN	600ML	1	\$1.77	\$2.30			Z	1	\$0.00	С	1	\$2.30	\$1.

Single clicking these in any form will activate/deactivate such for each item

NO SPECIAL means the ticked item will never be pushed to the Specials queue in SamPOS even if it is listed in any supplier specials lists or promotions.

NO PRICE DECREASE means the ticked item in SamPOS will not be affected by a *downward* change in RRP via price changes coming through the supplier file weekly updates.

Hint: Clicking on any column header will sort the list by that column

To close the Browsing screen and return to Main Menu, just click on the X on the top right

	_ 0	X
InSampo	Sampos Price	Sampos Ctn Cost
0	0	0
0	0	0

5.0 Browsing Specials and Promotions

Click on either to access the relevant Screen

File Help				
IMPORT UPDATE FILE	STATUS			
			REFRESH STATS	3
		Count	In SamPOS	Effective
BROWSE STOCK LIST	Stock Items:	26971	321	06/07/2007
PRICE CHANGES	Price Changes:	0	0	27/07/2007
PROMOTIONS	Promotions:	0	0	
SPECIALS	Specials:	0	0	30/07/2007
DEALS	Deals:	0	0	
CLEAR OLD DATA	SamPOS:	FOU	ND - OK	
DELETE DATA AND STOCK	Last File Process	sed: upd	ate0907.gmc	

Both the Specials and Promotions screens look and behave in exactly the same. We will focus on specials here but all these functions also pertain to the Promotions screen.

In the Specials Screen select the specials Start Date as listed in the pull down. And click on

ſ	SPECI	IALS	_				_					_			x	
	Export								IN SA	MPOS	QUE	JED				
	Select	Special	Start D	ate	•	LO/	ND		_	_						
SPECIALS		_	_	_							_	_	_			х
Export Select Specia	al Start Date [30/07/200)7	LOAD Show		EUED OS items o	nly									
Special Start	Special End	Order Code	No special	Long Desc	Ctn Qty	Special Ctn Cost	Std Ctn Cost	Cost Cut %	Special RRP	Std RRP	RRP Cut %	Specia Margin %	Cost Start	Cost End	Barcode	In Sam
30/07/2007	23/09/2007	533376		PURA LIGHT START 1.1LT	1	\$1.91	\$1.91	0.0	\$2.26	\$2.26	0.0	18.3	30/07/2007	23/09/2007	9310232071114	0
30/07/2007	23/09/2007	935201		TASMAID PURA LIGHT START 2LT	1	\$3.36	\$3.36	0.0	\$3.97	\$3.97	0.0	18.2	30/07/2007	23/09/2007	9310232100494	0
30/07/2007	23/09/2007	935201		TASMAID PURA LIGHT START 2LT	1	\$3.36	\$3.36	0.0	\$3.97	\$3.97	0.0	18.2	30/07/2007	23/09/2007	9300664012540	0
30/07/2007	23/09/2007	935199		TASMAID PURA LIGHT START 1LT	1	\$1.70	\$1.70	0.0	\$2.05	\$2.05	0.0		30/07/2007	23/09/2007	9310232100296	
30/07/2007	23/09/2007	019748		NESTLE MILO 450GM	12	\$56.14	\$59.86	6.2	\$4.99	\$5.67	12.0		23/07/2007	30/09/2007	9300605121577	-
30/07/2007	23/09/2007	018745		NESTLE MILO MALT 450GM	12	\$56.14	\$59.86	6.2	\$4.99	\$5.67	12.0		23/07/2007	30/09/2007	9300605121591	
30/07/2007	23/09/2007	933169		C/NB CRUMPETS SPLITS 6PK	1	\$1.20	\$1.52	21.1	\$1.50	\$2.19	31.5	25.0	23/07/2007	30/09/2007	9323975101864	U
٠						1	1									Þ
GROUP 1		•	_		_		_	_		_	_	_		_		
	15															

In this Screen we can do the following.

-Browse specials

- -Add item to SamPOS
- -Queue Item into SamPOS specials
- -Set NO SPECIAL flags on items

-Export displayed list to a text file (for importing into label package or spreadsheet)

Browse Specials:

Any items that are also in SamPOS will show up as a green line in the list. Any Items that are currently active or queued in SamPOS Specials will have the Special start and end dates in Gold.

Clicking on the [Show SamPOS items only] button will cause SamPOS items to be listed.

SPECIALS	_		
Export			IN SAMPOS QUEUED
Select Special Start Date	30/07/2007	▼ LOAD	Show SamPOs items only

It will also change appearance to the following

Export				IN S	AMPOS	QUEUED)	
Select Speci	al Start Date [30/07/200)7	▼ LOAD	S	how ALL ite	ems	
Special	Special End	Order Code	No special	Long Desc	Ctn Qty	Special Ctn	Std Ctn Cost	Cos Cut
Start	Chiù	Code	opeoidi		Guy	Cost		00.
Start 30/07/2007	23/09/2007	935201		TASMAID PURA LIGHT STA	1	Cost \$3.36	\$3.36	00

Clicking on the [Show ALL items] only button will cause all items to be listed again.

Add Item to SamPOS

To add an item to SamPOS simply right click on it. This will cause to be added immediately. It will prompt you for a target group if one isn't selected at the bottom of the screen.

GROUP 1	-
GROUP 1	

Queue Item into SamPOS specials

To Queue an item into SamPOS specials on the fly, right click the item's SPECIAL START or SPECIAL END fields. The fields will turn gold to confirm it has been done.

Set NO SPECIAL flags on items

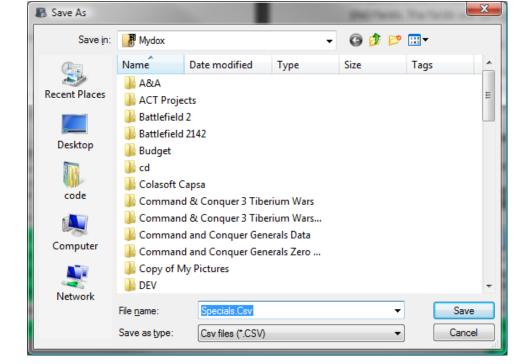
To ensure the item does not get exported to SamPOS specials simply tick the NO SPECIAL field. Please note if an item is already queued in SamPOS it will not remove it. It only prevents further specials/promotions being sent to SamPOS

Export displayed list to a text file

To export the displayed list to a text file, select the following from the top left of the screen.

SPECIALS	in the second second	-	-	in factories factorials and free	-	Sector Sector
Export				INS	AMPOS	
Export	To Text File	/200)7	LOAD	Show	SamPOs ite
Special Start	Special End	Order Code	No special	Long Desc	Ctn Qty	Special Ctn Cost
30/07/2007	23/09/2007	533376		PURA LIGHT START 1.1LT	1	\$1.91
30/07/2007	23/09/2007	935201		TASMAID PURA LIGHT STA	1	\$3.36
30/07/2007	23/09/2007	935201		TASMAID PURA LIGHT STA	1	\$3.36
30/07/2007	23/09/2007	935199		TASMAID PURA LIGHT STA	1	\$1.70
30/07/2007	23/09/2007	019748		NESTLE MILO 450GM	12	\$56.14

You will then be prompted as to where to put the file.



Click on SAVE and it's done.

To close the Browsing screen and return to Main Menu, just click on the X on the top right



6.0 Browsing Price Changes

This screen allows perusal of past price changes for all items. Its main benefit is to scroll though price and cost changes that have just come down the pipeline. In addition to this, you can review historical price moves.

SamPOS Supplier Interface	and the second	-	-	X	
File Help					
IMPORT UPDATE FILE	STATUS				
			REFRESH STATS		
		Count	In SamPOS	Effective	
BROWSE STOCK LIST	Stock Items:	26971	321	06/07/2007	
PRICE CHANGES	Price Changes:	0	0	27/07/2007	
PROMOTIONS	Promotions:	0	0		
SPECIALS	Specials:	0	0	30/07/2007	
DEALS	Deals:	0	0		
CLEAR OLD DATA	SamPOS:	FOU	ND - OK		
DELETE DATA AND STOCK	Last File Process	ed: upd	ate0907.gmc		

Select the PRICE CHANGES button at the main menu to access the screen.

Once open, select the desired weekly update date to view those price changes then click on LOAD

IN SAMPO	SAME \$ AS SAMPOS
LOAD Show	SamPOS items only

Such will bring up the following

Export	SamPOS				IN SA	AMPOS S	AME \$ AS S	AMPOS							
Import [Date 27/07/2007 🔹	LOAD				Show Samf	OS items	only							
Туре	Desc	Order Code	Ctn Cost	RRP	Old Ctn Cost	Old RRP	No Special	No Price Decrease	Freight Fee	Old Freight Fee	Ctn Qty	Old Ctn Qty	RRF Mult	In samPOS	Barcode
DEC	#GUYLIAN TWISTS 200GM	266570	\$41.07	\$9.39	\$49.13	\$11.61			\$0.66	\$0.98	6	6	1	0	5410976376019
DEC	#KEENS MUSTARD POWD	183409	\$32.42	\$3.79	\$33.99	\$3.72			\$0.58	\$0.00	12	12	1	1	9300683071276
DEC	#KEENS MUSTARD POWD	183409	\$32.42	\$3.79	\$32.42	\$3.79			\$0.58	\$0.58	12	12	1	1	9300683071276
DEC	#KINDER BUENO 6 FINGER	248444	\$43.42	\$5.09	\$41.93	\$5.09			\$0.70	\$0.68	12	12	1	0	9300698000971
INC	#KRAFT CHEDDAR SNACK	153832	\$27.18	\$2.85	\$27.18	\$2.73			\$0.44	\$0.44	12	12	1	1	9300650951914
INC	#N/EASY R/TOUCHUP BLK	216960	\$18.65	\$13.29	\$18.04	\$13.15			\$0.30	\$0.36	2	2	1	0	381519012501
INC	#NAPRO L/COLOUR A/COP	208194	\$19.38	\$4.55	\$19.38	\$4.50			\$0.32	\$0.32	6	6	1	1	9310714040225
INC	#OB INDICATOR+ 40 S/ME	265404	\$18.15	\$3.95	\$17.22	\$3.85			\$0.30	\$0.34	6	6	1	0	8806006541095
INC	#OB INDICATOR+ 40 SOFT	265412	\$18.15	\$3.95	\$17.22	\$3.85			\$0.30	\$0.34	6	6	1	1	8806006541088
INC	#ORAL B C/ACT P/BRSH R	394265	\$52.11	\$11.79	\$49.48	\$11.40			\$0.85	\$0.99	6	6	1	0	4210201364368
INC	#ORAL B EXTRA SOFT HEA	361535	\$195.04	\$19.85	\$185.30	\$19.05			\$3.16	\$3.71	12	12	1	0	4210201149699

In this Screen we can do the following.

-Browse price changes

- -Add item to SamPOS*
- -Align prices and costs into SamPOS **
- -Set NO SPECIAL or NO PRICE DECREASE flags on items
- -Export displayed list to a text file (for importing into label package or spreadsheet)

Browse Price Changes:

Any items that are also in SamPOS will show up as a green line in the list. Items with matching COST and/or RRP values with SamPOS will show in gold.

Clicking on the [Show SamPOS items only] button will cause only SamPOS items to be listed.

PRICE	PRICE CHANGES									
Export SamPOS IN SAMPOS SAME \$ AS SAMPOS										
Import Date 27/07/2007 LOAD Show SamPOS items only							only			
Туре	Desc	Order Code	Ctn Cost	RRP	Old Ctn Cost	Old RRP	No Special	No Price Decrease		

It will also change appearance to the following

PRICE	PRICE CHANGES									
Export SamPOS IN SAMPOS SAME \$ AS SAMPOS							AMPOS			
Import D	Date 27/07/2007 🔻	LOAD				Show ALL items				
Туре	Desc	Order Code	Ctn Cost	RRP	Old Ctn Cost	Old RRP	No Special	No Price Decreas		
DEC	#KEENS MUSTARD POWD	183409	\$32.42	\$3.79	\$32.42	\$3.79				

Clicking on the [Show ALL items] button will cause all items to be listed again.

Add Item to SamPOS

To add an item to SamPOS simply right click on it. This will cause it to be added immediately. You may be prompted for a target group if one isn't selected at the bottom of the screen.

*CAUTION: If viewing an OLD price change entry be aware the cost and RRP may be out of date.



Align prices and costs into SamPOS

As shown below selection option as desired. This will align all SamPOS items shown in the screen below.

****CAUTION:** It is not advisable to do this if displaying an old out-of-date price change list.

-	B PRICE	CHANGES			
Г	Export	SamPOS			
L	Import Da	Align All Costs in Saml	h		
Ь		Align All Prices in Sam	P		
	Туре	Desc	Order Code	Ctn Cost	F
	DEC	#HERBAL ESS COND MST/	382221	\$31.45	
	DEC		202102	¢21.45	

Set NO SPECIAL or NO PRICE DECREASE flags on items

Simply tick the NO SPECIAL field to ensure the item does not get exported to SamPOS specials. Please note if an item is already queued in SamPOS it will not remove it. It only prevents further specials/promotions being sent to SamPOS

Desc	Order Code	Ctn Cost	RRP	Old Ctn Cost	Old RRP	No Special	No Price Decrease
#HERBAL ESS COND MST/	382221	\$31.45	\$6.99	\$32.36	\$7.29	V	
#HERBAL ESS COND REPL	382192	\$31.45	\$6.99	\$32.36	\$7.29		V
#HERBAL ESS SPOO MST/	382184	\$31.45	\$ 6.99	\$32.36	\$7.29	1	V
#HERBAL ESS SPOO REPL	382176	\$31.45	\$6.99	\$32.36	\$7.29	V	V
#KINDER BUENO 6 FINGER	248444	\$41.93	\$5.09	\$41.93	\$4.99		
#KRAFT CHEDDAR SNACK	153832	\$27.18	\$2.73	\$26.04	\$2.82		
#NAPRO L/COLOUR A/COP	208194	\$19.38	\$4.50	\$19.31	\$4.60	V	

Export displayed list to a text file

To export the displayed list to a text file, select the following from the top left of the screen.

	PRICE	CHANGES			
ſ	Export	SamPOS			
	Ex	port To Text File	LOAD		
	Туре	Desc	Order Code	Ctn Cost	R
I	DEC	#HERBAL ESS COND MST/	382221	\$31.45	
I	DEC		202102	401.45	

You will then be prompted as to where to put the file.

Save in:	📲 Mydox		•	G 🦻 📂	
A m	Name	Date modified	Туре	Size	Tags
Recent Places	📗 A&A 鷆 ACT Proje	cts			
Desktop	Battlefield Battlefield Budget Colasoft C	2142	erium Wars		
Computer	Command Command	d & Conquer 3 Tib d and Conquer Ger d and Conquer Ger fly Pictures	nerals Data		
Network	File <u>n</u> ame: Save as type:	PriceChange.Cs Csv files (*.CSV)		•	Save

Click on SAVE and it's done.

To close the Browsing screen and return to Main Menu, just click on the X on the top right



7.0 Utilities and Installation

CLEAR OLD DATA

After quite a number of months it may be handy to clear some dead wood out of the database. After several months it would be advisable to delete historical data changes from the database Price changes, special and promotions from six months ago and more are probably of no real use by now. Clearing old data will ensure maximum response times.

ж SamPOS Supplier Interface File Help STATUS IMPORT UPDATE FILE REFRESH STATS Count In SamPOS Effective BROWSE STOCK LIST Stock Items: 26971 321 06/07/2007 0 Price Changes: 27/07/2007 PRICE CHANGES 0 PROMOTIONS Promotions: 0 0 SPECIALS 30/07/2007 Specials: 0 0 DEALS Deals: 0 0 CLEAR OLD DATA SamPOS: FOUND - OK Last File Processed: update0907.gmc DELETE DATA AND STOCK

You may clear out old data by doing the following. Select CLEAR OLD DATA on the main screen.

You may then select a cut-off date and proceed [OK], or click on [CANCEL] to back out with no change.

CLEAR OLD RECORDS									
	Mond	ay,	1 Ja	nuary	2007	-			
	January 2007								
	Mon	Tue	Wed	Thu	Fri	Sat	Sun	I	
	25	26	27	28	29	30	31	l	
This и	1	2	3	4	5	6	7	I	
SPEC		9	10	11	12	13	14	I	
prior to	15	16	17	18	19	20	21	I	
	22	23	24	25	26	27	28	Ļ	
	29	30	31	1	2	3	4		
10200	Today: 12/09/2007								

DELETE DATA AND STOCK

If you wish to start with a fresh host file and effectively start from scratch, select the following as shown.

SamPOS Supplier Interface	and the second	Sec. of	-	×			
File Help							
IMPORT UPDATE FILE	STATUS						
			5				
		Count	In SamPOS	Effective			
BROWSE STOCK LIST	Stock Items:	26971	340	06/07/2007			
PRICE CHANGES	Price Changes:	0	0	27/07/2007			
PROMOTIONS	Promotions:	0	0				
SPECIALS	Specials:	0	0	30/07/2007			
DEALS	Deals:	0	0				
CLEAR OLD DATA	SamPOS:	FOU	IND - OK				
DELETE DATA AND STOCK	Last File Process	Processed: update0907.gmc					

After being asked to confirm your decision, All data will be cleared and the program will be ready to start with a new Host initial file. Please note, NO data will be affected in SamPOS in any way.

SETTING NO-SPECIAL and NO-PRICE-DECREASE globally

It is possible to flag all item flags (NO-SPECIAL, NO-PRICE-DECREASE) on or off in one global operation.

	an SamPOS Supplier Interface							
	File	Help						
		Import Host File		1				
It is a one-click		Check For Dept Errors				REFRESH STATS		
operation at the	Set all 'No Specials' to ON							
main screen as		Set all 'No Specials' to OFF			Count	In SamPOS	Effective	
shown here		Set all 'No Price Decrease' to O	N	ns:	26971	340	06/07/2007	
	•	Set all 'No Price Decrease' to OFF			0	0	27/07/2007	
		Exit		nges:	U	U	2//0//2007	
		PROMOTIONS	Promotion	ns:	0	0		
		SPECIALS	Specials:		0	0	30/07/2007	
		DEALS	Deals:		0	0		
INSTALLATION		CLEAR OLD DATA SamPOS:		POS: FOUND - OK				
	DE	DELETE DATA AND STOCK Last File			ed: upd	ate0907.gmc		
24								

Prerequisites

SamPOS Supplier Interface is designed for the following operating systems

Windows 2000 (All Versions) Windows XP (All Versions) Windows Vista SP1 (all Versions)

Windows 2000 and Windows XP require the pre-installation of Microsoft .NET Framework 2.0 which is available on the Microsoft website (22.4MB)

http://www.microsoft.com/downloads/details.aspx?FamilyID=0856EACB-4362-4B0D-8EDD-AAB15C5E04F5&displaylang=en

It as also available from

http://sampos.com/files/dotnetfx.exe

Installation Steps

Double Click on SSI.MSI to bring up the following.



Click on Next, then Next, then Next, then Close

SAMPOS SUPPLIER INTERFACE – USER MANUAL

BamPOs Supplier Interface		闄 Sar	nPOs Supplier Interface		
Select Installation Folder		Cor	nfirm Installation		
The installer will install SamPOs Supplier Interface to the follow	ng folder.	Thei	nstaller is ready to install SamPOs (Supplier Interface on your computer.	
To install in this folder, click "Next". To install to a different fold		Click	"Next" to start the installation.		
Eolder: C:\Program Files\SamPOSGI\	Browse				
	<u>D</u> isk Cost				
Install SamPOs Supplier Interface for yourself, or for anyone	who uses this computer:				
© <u>E</u> veryone					
Cancel	<back next=""></back>			Cancel < <u>B</u> ack	Next >
BamPOs Supplier Interface					
		∕ 🖞 Sa	mPOs Supplier Interface		
Installing SamPOs Supplier Interface		Ins	stallation Complete		
SamPOs Supplier Interface is being installed.		Sam	POs Supplier Interface has been s	uccessfully installed.	
Please wait		Click	: "Close" to exit.		
Click on Next					
		Plea	se use Windows Update to check	for any critical updates to the .NET Fra	imework.
					*
Cancel	< <u>B</u> ack <u>N</u> ext >			Cancel < <u>B</u> ack	Close
SamPOS Supplier interface i	s now installed		SamPOS Supplier Interface		
Sam OS Supplier interface i	s now instance.		Accessories	code	
SamPOS Supplier Interface	will now appear in your		Defence Dev	Mydox	
Windows [START] [All Progr	ams] menu. Click here 🖊		🖟 Games	Pictures	
to start the program	-		Maintenance Microsoft Office	the second se	
1 0			Multimedia Nero 8	Music	
			Sampos	Games	
			🎍 Startup 退 System Tools	Search	
				Computer	
				Network	
				Connect To	
			1	Control Panel	
			1	Default Programs	
			1	Printers	
			1	Help and Support	
			1 Back	Run	
			Start Search	 ₽ ►	